



VICTORIAN RIFLE ASSOCIATION INC

COUNCIL MEETING 12th November 2020 Virtual Meeting

Meeting Opened: 6.07pm

Attendees: Garry Kay (GK), Frank Conner (FC), Albert van Wyk (AvW), Trevor Rhodes (TR), Alan Wright (AW), Craig Weaire (CW), Pettina Love (PL), Nikki Rees (NR)

Apologies: Peter Farley (PF)

Minute Taker: Nikki Rees (NR)

Minutes of Previous Meeting: Held on 22nd October 2020

Business Arising:

GK said that he had forwarded the two resumes of nominees, PF & NR for the Firearms Appeals Tribunal to the Shooting Sports Council of VIC

Reports

1. Chairman's Report

GK welcomed the two new Councillors and congratulated current serving Councilor AW to the meeting. He mentioned that we are moving towards having 40% female members of Council as per Department of Sport and Rec guidelines regarding best practice gender balance. GK believes that we should be able to hold the AGM on the 5th December 2020 as scheduled with the easing of Covid restrictions. GK asked that the Council start considering who would be the NRAA delegate for the NRAA Members Forum scheduled for February 2021.

2. Treasurers Report

AvW used the newly implemented Xero accounting system to discuss the current financial position with Councillors. AvW mentioned that given the lack of various shooting activities like the Queens and the severe trading limitations from lockdowns that the current financials were still promising and that the new bookkeeper is proving to be of great value to the Association. The new bookkeeper has successfully applied for several additional grants and access to job keeper for both employees.

Current bank balances:

Interest Bearing Account	\$228,830.00
Trading A/C	\$25,572.00
Junior Development Fund A/C	\$3,000

AvW mentioned that although some of the reports in Xero were not as comprehensive as Reckon, the previous accounting system, it provided significant benefits in automation and reduced administrative overhead to the EO. The newly designed profit and loss statement clearly displayed the difference in shop income/expenses from items linked to membership

activity and will further provide other benefits with the inclusion of the Online Shop being created. AvW mentioned that current incomes derived from both memberships and trading activities were approximately \$237,000 for the current financial year. Gross profit for the current year is \$156,000. TR asked if NRAA membership subs had been paid and AvW confirmed that these have been paid.

GK asked for details of the additional grants and funding that were received, with AvW stating that in total \$36,000 in State Govt Grants and job keeper paid for NR and AJ up until October 2020.

3. Executive Officers Report

AGM – NR said that all the AGM information had been emailed out to members with the financials now available on the website. NR spoke about her new position as a Councilor and the delineation of duties between being an EO and Councilor.

NR thanked the four volunteers who managed the election process and assisted AJ as the returning Officer. She also outlined the process in designing the ballot paper with nominees placed on the ballot paper in order of her receiving the biographical information via email.

NR updated Council on the IT project with progress being made around the product list and that the contracted company (Techmark) were aware that the point of sale process of was of utmost importance due to the Xero program being slow to process daily sales.

NR spoke about the relationship that the VRA has with DPRJ and that DPRJ had requested a monthly meeting with the VRA in regards to outstanding shooting facility grants. NR will be touching base with the relevant clubs and offering assistance to move forward with the grants. NR asked that a Councilor volunteer to manage the upcoming major grant submission for Wellsford, AvW said he will take responsibility for the submission of this grant. He asked that Councillors consider all projects that may need funding including Electronic targets and equipment required for these. NR asked that we consider completing an audit on the fencing at Wellsford as we need to upgrade the current signage and fix any gaps. CW agreed that he will manage the fence audit and will report back to Council regarding repairs required. GK mentioned solar power and possibly funding for the butts shed. A discussion ensued regarding the viability of solar power and the requirement for a bank of batteries for electronic targets.

NR thanked Trevor and Terry Gee for assisting with the Prize Meeting at Wellsford on the 10th November 2020. NR mentioned that one of our members was compiling a report on our Covid processes for the PM to enable the VRA to improve our covid compliance for the upcoming event on the 5/6th December.

NR reminded Councillors about her request for them to provide her with technical reviews or articles of interest for the VRA Facebook page. Shop news: we received 20 boxes of 155.5 (100) in store last week with another 10,000 projectiles ordered for possible delivery before the 5/6th December. Melbourne Cup day was very busy in the shop and we should consider opening next year on this public holiday.

Action Item	Responsibility
AvW to start paperwork/quotes for the grant submission	AvW
CW to complete an audit on the fences at Wellsford	CW

General Business

4. Appointment of new Councillors

AvW believed that constitutionally we are in a position to appoint an honorary treasurer with formal responsibilities to commence after the VRA AGM. GK also believed that this was possible. AvW put forward a candidate to the Council who he believes has suitable experience and skills for the position of Treasurer – Douw de Kock (DdK) from the Rosedale Rifle Club. AvW spoke to council about DdK's business experience and qualifications. AvW believe that DdK is of strong character and able to continue to drive change. AvW mentioned that over the last few years, council have laid the foundation to accelerate our growth and now is the right time to bring in someone else in with new ideas and suitable skills. AvW recommended DdK as a person the VRA should consider for this position.

AvW moved a motion that DdK be appointed as the honorary Treasurer of the VRA.

Action Item	Responsibility
AvW to contact DdK regarding his appointment	AvW

5. Agenda Item removed due to confidentiality

6. Prize Meeting on 5th December 2020

AvW proposed that the entry fee for the Prize Meeting be removed as it is the first formal event that the VRA will be holding after a year of Covid restrictions. AW is the event co-ordinator for this event and outlined the costs involved of the PM being free entry. Councillors voted on the event being free entry with NR to advertise this to members.

Action Item	Responsibility
NR to distribute new flyers for the PM with free entry.	NR

Meeting Closed: 7.30pm

Upcoming Council Meetings

- Saturday 5th December 2020 – after conclusion of the AGM

November 2020

	<i>Topic</i>	<i>Councillor Allocated</i>
1	Treasury/VRA Shop Staffing – HR F Class State Teams	Albert van Wyk
2	Technology NRAA Scoring and Statistics	Frank Conner
3	Events – Queens NRAA Scoring and Statistics	Alan Wright
4	Events – DRA & Other VRA OPM's All regional club PM's	Trevor Rhodes
5	Renewal of Wellsford Licence Other State Teams	Garry Kay
6	Membership Communications and Marketing	Peter Farley

	Sponsorship for Events	
7	Strategy & Operational Policies Updating rules/by laws Updating Range Standing Orders	
8	Resident Club Liaison & Wellsford Range Facilities	Peter Farley